**Post-Residency**

**Project Plan**

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| **Contact Information** |
|  | **Learner Information**  |
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| **Dissertation Committee** | **Chair Information** |
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| E-mail: | **GCU:** |
| **Personal:** |
| Phone Number: |  |
| **Methodologist Information** |
| Name: | TBA |
| E-mail: | **GCU:** |
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| **Content Expert Information** |
| Name: | TBA |
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| Phone Number: |  |
| Mailing Address (for external content experts) |  |
| **Learner Signature**By typing in his/her signature below, the learner agrees to have read, understood, and be accountable for the learner expectations shown below and for leading the dissertation process with the learner's Dissertation Committee providing guidance and support in this effort. |
| Typed Name: Charles Titus |
| Date: 6/26/2019 |

**Learner Expectations**

As a doctoral learner at Grand Canyon University (GCU), and specifically during the dissertation phase of the journey, certain expectations must be met and dispositions displayed to make this journey successful.

During the dissertation phase GCU expects learners to:

* Provide the Chair with current contact information.
* Communicate regularly and effectively with the Chair.
* Establish a plan for regular communication with the Chair.
* Establish expectations with the Chair for the iterative process of writing. How will each of you mark your changes in the document?
* Establish and regularly update a time management and project plan, communicating to the Chair what, how, and where the learner will need assistance from the Chair.
* Use and embrace the feedback given by the Chair and committee.
* Access the DC Network at least once a week to be aware of changes and innovations in the doctoral program and to collaborate with learners and faculty who have similar dissertation interests.
* Check GCU email since this is the official source of email from the University.
* Use the tools provided by the Chair and available in the DC Network to ensure the dissertation meets all stated requirements.
* Take initiative in gathering and finding information located on the systems provided.
* Be responsible for and committed to a thorough review of the submitted manuscript in all versions, ensuring the committee and College will always read the learner's best work.

**note:** **It is important that you spend significant time (2-4 hours) each day working on your dissertation in order to graduate by the time you have targeted in your Comprehensive Dissertation Project Plan (described below).**

**Derivation of the ISP**

The Dissertation Milestone Guide is a resource available on the DC Network (<http://dc.gcu.edu>). It describes the dissertation lifecycle and the deliverables to be completed in the dissertation classes. The Dissertation Milestone Guide describes each of the specific deliverables you will need to complete for each of the three dissertation courses in order to have an approved dissertation by the end of the third dissertation course. The Guide also identifies the resources to support your work including the Doctoral DNA which is available on the DC Network. The Dissertation Milestone Table is a project planning version of the Dissertation Milestone Guide that can be used to develop a Comprehensive Dissertation Project Plan. Use the Dissertation Milestone Guide to develop a Comprehensive Dissertation Project Plan prior to completing the ISP for an individual course.

Your ISP for each dissertation course will be a segment of the Comprehensive Dissertation Project Plan. Use the Comprehensive Dissertation Project Plan you complete to define the two specific dissertation deliverables you will submit in your current course.

**Instructions for Completing the ISP**

Set up a conference call with you chair to finalize the ISP in Week 1 or 2 of this class. This will allow you to consult with your Chair to develop a realistic ISP and to ensure that you understand all the deliverables and the assumptions you are making. Plan to discuss the following items with your Chair as you develop the ISP:

* The expected quality standards
* Your roles and the roles of the committee members
* Additional resources you may need
* The level of your skills in writing, data analysis, etc.
* The reasonableness of the ISP based on your other commitments and available resources.
* The requirements stated in the rubric to realize the various levels of performance.

Within the ISP, include individual, specific deliverables, such as the Dissertation Proposal, identified in the Dissertation Milestone Guide. The following are acceptable deliverables for your week 4 and 7 assignments:

* Approved Prospectus
* Chapter 1 Draft/Approval
* Chapter 2 Draft/Approval
* Chapter 3 Draft/Approval
* Full Proposal Draft/ Revisions/Approval
* Proposal AQR Submission/Revisions/Approval
* Proposal Defense
* IRB Submission
* IRB Approval
* Data Collection
* Data Analysis
* Chapter 4 Draft/Approval
* Chapter 5 Draft/Approval
* Full Dissertation Manuscript Draft/Revisions/Approval
* Final AQR Submission/Revisions/Approval
* Final Defense
* Form and Format Revisions/Approval
* Dean’s Signature
* Uploading of Manuscript to ProQuest

When completing the ISP, reflect on what you accomplished in your previous class and your dissertation journey to date. Identify what you need to complete in the next step of your dissertation research. Use the Comprehensive Dissertation Project Plan to guide you.

As you complete your ISP, build in the number of revisions you may need for each deliverable based on reviews needed by your Chair, Committee, and Academic Quality Review (AQR) reviewers. Assume all deliverables will require a *minimum* of one revision. The number of revisions depends upon the quality of the initial document you produce. In order to reduce the number of revisions, you must ensure the initial version you develop is very well written and completely free of paragraph structure, sentence structure, and APA formatting errors. There must be a clear and logical flow from paragraph to paragraph and section to section. You also need to ensure that each criterion in the AQR Checklist tables provided in the prospectus, proposal, or dissertation template is fully met and obvious to someone who is not familiar with your research.

Be sure that your ISP identifies all the deliverables you will complete in this class. Include the week 4 and 7 deliverables as well as calls with your Chair or committee, other deliverables that may not be graded, and any significant action items you need to complete.

You will also need to account for required course assignments as your complete your ISP. There are three assignments due for each dissertation course:

1. The ISP for the course
2. Dissertation related deliverable(s) [due in weeks 4 and 7]
3. One posting for the weekly discussion question as well as interaction in your learner dissertation page (LDP) in the DC Network. There is no requirement for specific number of interactions or amount of time spent in the LDP each week.

You should speak with your chair *at least twice* during each dissertation class to review your progress and to discuss feedback on deliverables, resources you may find useful, and needed changes to your ISP.

You may renegotiate these committed deliverables with your Chair throughout this course and the upcoming courses. However, in order to complete your dissertation by the end of the third dissertation class, you will need to meet the milestones as specified in the Dissertation Milestone Guide for each of the dissertation classes (DIS/DBA/PSY 955, 960, 965). Any change in date or deliverable specified on your ISP must be negotiated with your chair at least one week before the due date of the committed assignment.

Your grade in this class is based on both submitting the deliverables stated in your ISP and the quality of the deliverables submitted in weeks 4 and 7. For dissertation deliverables, the grade is based on fully meeting each criterion in the template for the deliverable, being well written, and being in correct APA format. A grading rubric is available in the learning management system.

Use the table below to identify and track the deliverables to be completed for this class. These should be guided by the Learner Expectations and the Instructions noted above.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** **Name/** **Number** | **Milestone/Deliverable** | **Date** **Due** | **Status** | **Date Completed** |
|  EDL-822 | * Passing Trends and Issues in K-12 Education.
 | 8/14/19 | Class Coming up |  |
| RES-866 | * Passing Approaches to Research Design and Data Analysis
 | 10/9/19 | Class Coming up |  |
| LDR-825 | * Passing Strategic Planning and Change
 | 12/4/19 | Class Coming up |  |
| LDR-804 | * Passing Leading Across Cultures
 | 2/12/20 | Class Coming up |  |
| RES-880 | * Passing Formalizing the Research Prospectus
 | 4/8/20 | Class Coming up |  |
| RSD-881 | * Attending Residency 2 and Passing Residency: Presentation of Progress or Results
 | 6/28/20 | Class Coming up. Can’t schedule this class until October of 2019. Have already spoken to mentor and noted when I would like to sign up for the class.  |  |
| EDL-827 | * Passing Strategic Planning in K-12 Education
 | 6/3/20 | Class Coming up |  |
| RES-885 | * Passing Developing the Research Proposal
 | 7/29/20 | Class Coming up |  |

**Tasklist**

1. I am going to read 10 empirical articles a week.
2. I am going to read 5 dissertations a week.
3. Working on the Introduction and Background to the problem of prospectus and have completed by August 20, 2019.
4. Working on the Theoretical Foundations/Conceptual Framework and Review of the Literature/Themes and Problem Statement of the prospectus and having complete by September 25, 2019.
5. I am going to review 3 articles a week that is already part of my ongoing annotated bibliography to ensure that it is aligned with my identified topic.
6. I am going reach out to identified authors of articles that I come across that relate to my topic to ask questions about teacher retention.
7. Working on the Completing Purpose of Study and Research Questions by October 29, 2019.
8. Working on Completing advancing scientific knowledge and significance of the study and rationale for methodology by November 28, 2019.
9. Working on completing the remainder of prospectus by December 31, 2019.
10. Review Rough Draft of Prospectus and make changes before the class starts that requires prospectus. Have rough draft reviewed and changed made by February 20, 2020.